

Government of the People's Republic of Bangladesh

Ministry of Finance

Finance Division

Skills Employment Investment Program

Request for Expression of Interest (REOI)

For Consultancy Package SD-3: Development of Competency-based Training and Quality Assurance

No. SEIP/NPD/SD-03/2015

Date: 30-06-2015

The Finance Division, Ministry of Finance has been allocated public funds from the Government of the People's Republic of Bangladesh (GOB) and the Asian Development Bank (ADB) towards the cost of Skills Employment Investment Program (SEIP) and, intends to apply part of the proceeds of these funds under the ADB Loan No. 3131-BAN, to eligible payments under the contract for the provision of consultancy services for the Program by a Consulting Firm.

2. The overall objective of the project is to qualitatively and quantitatively expand the skilling capacity of identified public and private training providers by establishing and operationalizing a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of funding triggers and targeted capacity support. Specifically, the objectives are to:

- i) Improve program for skilling new entrants and up-skilling existing workforce to enhance productivity and growth of priority industry sectors;
- ii) Impart skills training linked to gainful employment or self-employment through PKSF partners and their livelihood programs as well as through Bangladesh Bank Small and Medium Enterprise (SME) Department linked to jobs in SMEs;
- iii) Develop a network of training providers that are endorsed by industry for providing excellence of training to meet the skills needs of employers;
- iv) Establish and implement a strategy to address the special needs of groups specified in the NSDP and ensure their participation in SEIP programs;
- v) Implement a vocational trainer development program for trainers and assessors and a management leadership program for training provider management reflecting NSDP requirements;
- vi) Strengthen capacity of BTEB in approving training providers registration process, course accreditation and monitoring quality assurance and implementation procedures of training providers;
- vii) Support the training providers for capacity development to ensure quality training delivery mechanism;
- viii) Establish and institutionalize a credible recognition of prior learning (RPL) system;
- ix) Support the NSDC and key government ministries to strengthen institutional arrangements and coordination to enable the TVET system to meet policy objectives within a coherent skills development framework; and
- x) Support the establishment and operationalization of a National Human Resources Development Fund (NHRDF).

3. Under this assignment, 50 (fifty) competency standards for six priority sectors of SEIP and 03 (three) complete set of competency based learning materials for each sector will be developed. SDCMU will advise the consultants which standards and learning materials will be developed under this assignment. The standards and learning materials are to be aligned with the requirements for approval of BTEB.

4. The assignment will ensure engagement of (a) 2 international consultants each for 12 person months and 7 national consultants each for 24 person months for Development of Competency-based training (CBT) standards and Competency based learning materials for SEIP training in priority sectors; (b) 1 international consultant for 12 person months and 2 national consultants each for 12 person months for Assessment and Certification.

5. For detailed information please visit the website of SEIP and Finance Division www.seip-fd.gov.bd.
6. Interested eligible consulting firms having adequate similar experience in relevant fields are hereby invited to submit EOI including, but not limited to, the following information with supporting documents:
 - a) Background of the consulting firm with brochures including name, year of establishment, trade license (if any), VAT and tax payer's identification, address, telephone number, contact person, key activities etc.;
 - b) Management competence of the firm/institute/organization (maximum of two pages)⁹ to organize and manage consultants and staff to develop competency standards with learning materials and assessment tools for assessing trainees performance;
 - c) Technical competence of the firm/institute/organization including: (i) specialization on the areas of the assignment; (ii) experience in relation to the assignment's Terms of Reference (TOR); and (iii) brief on similar projects executed during last 5 (five) years
 - d) Report on financial status (audited financial reports for the last three years).
7. EOI must be submitted in standard format that may be downloaded from ADB web site or obtained on request from the office of the undersigned.
8. A Consultant will be selected using the **Quality and Cost Based Selection sub-method** in accordance with the ADB Guidelines for Use of Consultants. It is expected that the services will commence from January 2015.
9. Interested Applicants may obtain further information by applying to the address below during normal office hours.
10. Expressions of Interest shall be submitted by 5.00 pm on 29-07-2015 in sealed envelope to National Project Director, SEIP Project (Room # 127, Building # 7), Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka Bangladesh be clearly marked "Expressions of Interest for Management Training Selection of a Consulting Firm."
11. The procuring entity reserves the right to accept or reject any or all Eol's.


National Project Director

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