

Request for Expression of Interest for Recruitment of Consultant (TVET Specialist)

Country: People's Republic of Bangladesh

Title of the Project: Loan 3131-BAN: Skills for Employment Investment Program (SEIP),
Support to Skills Development Coordination and Monitoring Unit (SDCMU)

Executing Agency: Finance Division of Ministry of Finance

A. Project Background

Finance Division, Ministry of Finance has been implementing the Skills for Employment Investment Program (SEIP) with financial assistance from the Asian Development Bank (ADB) and Swiss Agency for Development and Cooperation (SDC) that will develop a workforce equipped with contemporary technical skills and knowledge through vocational training by establishing a mechanism to facilitate collaboration between training institutes and industry which would optimize the utilization of available human resources.

The project is an integral part of the Government, ADB and SDC-assisted Skills for Employment Investment Program (SEIP) (Phase 1). The program is designed to assist advance actions and initial implementation of the SEIP.

The program will work in close coordination with the National Skill Development Council (NSDC) which is the apex institution for Skills Development in Bangladesh. The program will also work in close collaboration with a number of training institutes under different ministries, identified industry associations in priority sectors (garment and textile, leather and leather goods, construction, light engineering, information technology, and shipbuilding), Bangladesh Bank Small and Medium Enterprise Department, and Palli-Karma Sahayak Foundation (PKSF). The program will have linkages with on-going projects supported by government and development partners.

The Skills Development Coordination and Monitoring Unit (SDCMU) has been established under the Finance Division, Ministry of Finance to serve as the Program Management Unit (PMU) of the SEIP. Finance Division of the Ministry of Finance is the executing agency for the SEIP.

B. Assignment Objectives:

The assignment aims to create the necessary structure and delivery mechanisms to implement the SEIP training program. Specifically it will ensure;

- I. Quality assurance of the training delivery by the SEIP training providers;
- II. Update the standards of the courses in line with the market demand.

C. Expected Outcomes

a. Effective management and implementation ensured:

- I. Management (program and financial) and monitoring and evaluation (M&E) capacity of key actors enhanced.
- II. Financial management capacity strengthened, fiduciary and internal control mechanisms in place and effective.
- III. Knowledge management and coordination strengthened.

- IV. Quality and relevance of service delivery strengthened;
- V. Appropriate linkages with NSDC, Industry Skill Councils (ISCs) and other stakeholders established, and effective cooperation and collaboration in place.
- VI. Targeting mechanisms developed and piloted to take to scale.
- VII. Cross-cutting issues such as gender, inclusiveness and poverty reduction well integrated in operation plans and implementation.

D. Assignment Location

Dhaka, Bangladesh, with travel requirements to different districts as required.

E. Implementation arrangements

The individual consulting service will be carried out over a 12-month period and are expected to start in February 2016. The consultant will be recruited in accordance with ADB's *Guidelines on the Use of Consultants* and other arrangements satisfactory to ADB on the recruitment of domestic consultants.

F. Scope of Services

Individual consultant will be engaged by the SDCMU to support implementation of SEIP project. Major tasks include the implementation of TVET system in SEIP project.

G. Counterpart Facilities

The SDCMU will provide suitably furnished office accommodation.

H. Detailed Tasks, Qualifications and Experiences of Consultant (TVET Specialist-01 position)

Detailed tasks

- Develop a strategy to improve quality and relevance throughout the TVET system to ensure that TVET graduates get gainful employment following training ;
- Ensure that training delivery methods are flexible and quality-assured with industry providing guidance;
- Plan a role of the industry in the provision and quality assurance of TVET;
- Support in the development and implementation of pilot schemes of the SEIP;
- Develop a strategy to enhance TVET system management, pedagogy, and certification as well as the need for more technically skilled instructors to support expansion of the system;
- Support to implement a twinning arrangement to facilitate support to strengthen the role of BTEB to assure quality of training providers and training programs;
- Support to establish and institutionalize a credible RPL system in Bangladesh implement a world class accreditation and certification system against internationally recognized standards;
- Develop and implement a strategy for career counseling and guidance in selected training institutions which link training provision with jobs and career development opportunities in priority sectors;
- Develop an interface with secondary schools to ensure possible synergies;
- Closely monitor priority technical tasks relating to quality assurance; and
- Any other task assigned by the Executive Project Director in relevance to effective project implementation.

Minimum Qualification Required

Bachelor degree in Engineering or Technical Education

Minimum General Experience

- 10 years of experience in TVET system. Preference will be given to him/her who has working experience in externally aided projects;
- Understanding and experience on quality assurance of TVET ;
- Exposure to international TVET reforms and
- Strong communication, interpersonal and computer skills

Reporting Requirements

The consultants will deliver the following:

- i. Inception Report at the end of month one
- ii. Quarterly Reports
- iii. Final Report

Interested candidates are requested to send their CVs to the following address latest by 21 January 2016. Only short listed candidates will be notified.

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