

Government of the People's Republic of Bangladesh
Ministry of Finance
Finance Division
Skills Employment Investment Program

Request for Expression of Interest (REOI) for
Consultancy Services for Overseas Study Visits
Contract No. SD - 7

No. FD/SEIP/SD-07/197/2016/591

Date: 13- April-2016

1. The Finance Division, Ministry of Finance has been allocated public funds from the Government of the People's Republic of Bangladesh (GOB) and the Asian Development Bank (ADB) towards the cost of Skills Employment Investment Program (SEIP) and, intends to apply part of the proceeds of these funds under the ADB Grant No. 0391-BAN, to eligible payments under the contract for consultancy services for managing the overseas study visits for the Program by a Consulting Firm (**National**).
2. The overall objective of the project is to qualitatively and quantitatively expand the skilling capacity of identified public and private training providers by establishing and operationalizing a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of funding triggers and targeted capacity support. The objective of the assignment is to organize overseas study visits to meet specific learning purposes relevant for SEIP.
3. The project will engage one specialized firm to organize and implement overseas study visits and meetings and or negotiations for about 80 (Eighty) participants from different ministries as per requirement of TOR. The duration of the assignment is 24 months. It is expected that the services will commence tentatively from July, 2016. The TOR for this assignment is available on ADB's CSRN website (csrn.adb.org) and SEIP Project website (www.seip-fd.gov.bd).
4. SEIP now invites eligible consulting firm to submit Expression of Interest (EOI) for providing the required services. The interested consulting firms may obtain further information from ADB's CSRN and, if necessary, by applying to the address below during regular office hour.
5. The consulting firm(s) should have proven track record in organizing overseas study visits and meetings for government officials and may submit EOI as association in the form of joint venture or sub-consultancy.
6. EOI must be submitted in standard template through ADB's CMS. Only online submission in ADB's CMS will be evaluated.
7. A Consultant will be selected using the Consultants' Qualifications Selection (CQS) method in accordance with the ADB Guidelines for Use of Consultants. Long-list shall be prepared on the basis of eligibility requirement such as legal entity, eligibility declaration in ADB's standard format, membership eligibility, ADB's sanction, State's ownership in the firm in the borrower's country and conflict of interest situation.
8. In addition to eligibility requirements, the short-listing shall be carried out using the following three major criteria corresponding to the EOI Evaluation Template:

- a. Management Competence
- b. Technical Competence
- c. Geographical/Regional Experience

9. Under no circumstances will ADB or Finance Division be responsible for any cost incurred in submission of this EOI.
10. The deadline for submission of Expressions of Interest (EOI) is 11:59 pm (Manila local time) on 16 May, 2016 through ADB CMS.
11. The procuring entity reserves the right to accept or reject any or all EOIs received without assigning any reason thereof.


(Jalal Ahmed) 13/05/16
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