

Government of the People's Republic of Bangladesh  
Finance Division, Ministry of Finance  
**Skills for Employment Investment Program (SEIP)**  
Probashi Kallyan Bhaban (15<sup>th</sup> Floor)  
71-72 Eskaton Garden, Ramna, Dhaka-1000  
[www.seip-fd.gov.bd](http://www.seip-fd.gov.bd)

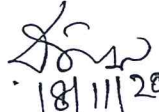
No: FD/SEIP/Leave/353/2018-1880

Date: 18 November 2018

**Travel Order**

I am directed to issue the travel order for **Ms. Razia Khan**, Project Officer (Contractual), SEIP Project of Bangladesh to visit India with her husband. Her duration of stay in India will be from **23 to 27 December 2018** or nearer possible date.

02. The terms and conditions of the visit are as follows:
- She will draw her usual pay and allowances as per her signed contract;
  - All expenses regarding this visit will be borne by herself; and
  - She will not be allowed to stay abroad more than the approved period (excluding transit period).
03. This order is issued with the approval of the appropriate authority.

  
18/11/2018

(Rahima Begum)  
Assistant Executive Project Director  
(Deputy Secretary)  
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**Copy for information and necessary action to (not in order of seniority):**

- Secretary, Finance Division & National Project Director, SEIP Project, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
- Executive Project Director, SEIP Project, Finance Division, Ministry of Finance.
- Deputy Executive Project Director (Private-1), SEIP Project, Finance Division, Ministry of Finance.
- Ms. Razia Khan, Project Officer, SEIP Project, Finance Division, Ministry of Finance.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- IT & Database Specialist, SEIP Project, Finance Division, Ministry of Finance (with a request to upload the order in SEIP Website).
- Office Copy.